

2-Day Freshman Transition Leadership Institute

The George Washington University's Freshman Transition Initiative
www.freshmantransition.org

AGENDA

DAY ONE

8:30 AM COFFEE AND REGISTRATION

9:00 AM **The Big Picture:
Gathering the Resources to Get Buy-in for Your Freshman Transition Initiative**

Using the Course Standards for Freshman Transition Classes, learn the **10-Step Plan** for initiating a Freshman Transition course and implementing a school-wide program that will provide data-driven advisory opportunities.

The morning session provides:

The **tools and templates** to generate the buy-in necessary to launch your school-wide Freshman Transition initiative.

A **complete manual of resources** that includes planning committee job descriptions, teacher recruitment rubrics, timelines, curriculum correlations, and planning checklists

Strategies for **maximizing the superintendent's and principal's role** through the use of ready-made resources and solid planning.

12:00 PM LUNCH

12:45 PM **Handling Change:
Casting Vision, Forming a Team of Champions, and Generating Community Buy-in**

Major changes mean major upheaval, right? Only if you skip this all-important step: Generating buy-in. If you want to institutionalize a new course in your school, you first need to institutionalize it in the hearts and minds of your “stakeholders”—parents, teachers, school administrators, board members, and community partners.

Walk away from this session with:

Strategies and resources (in the form of responsibility and decision making charts, job descriptions, project timelines, etc.) to make forming—and motivating—your “team of champions” easy.

Practical suggestions for obtaining corporate and community sponsorship for your course

Proven methods to generate media attention for your schools' Freshman Transition course

DAY TWO

8:30 AM BREAKFAST

9:00 AM Identifying a Curriculum; Recruiting and Equipping the Best Teachers

Without a curriculum that meets the Freshman Transition Standards and the recruiting strategies and tools for developing effective teachers, it's all just theory. You'll walk away with an example of a freshman transition curriculum along with a comprehensive plan for recruiting and training a team to implement a school-wide initiative on your campus.

You will explore:

Strategies for finding a curriculum that will meet the George Washington University's *Course Standards for Freshman Transition Classes*.

An introduction to a proven model, the *Career Choices* curriculum.

The characteristics common to successful Freshman Transition teachers and strategies for recruiting and retaining your most experienced and enthusiastic teachers

The role professional development must play in your planning process, along with checklists and sample agendas to make the process easy.

12:00 PM Lunch

12:45 PM Why a School-wide Initiative is Important and What Results to Expect

By elevating your Freshman Transition efforts to a School-wide Initiative in the 10th 11th and 12th grades, you'll have a true whole-school reform effort. This final session will focus on:

How to use My10yearPlan.com when updating students' 10-year plans in the 10th, 11th, and 12th grade, including an overview of the special online summary page designed to assist every teacher in providing academic coaching and advisory efforts to all their students

What academic coaching is; you'll also learn some simple techniques you can share with all stakeholders at your school

An introduction to Dr. Rebecca Dedmond's *Caring Conversations* program.

Strategies that will encourage all instructors to get involved with the updating of their students' 10-year plans in their academic classes.

2:00 PM DESSERT and QUESTIONS and PLANNING
STEP TEN: Evaluate, Assess, and Celebrate

3:00 PM Adjourn